# **Motion Guide**

### **Motion Marker:**

**Plan your Motion** – Your motion should be specific, unique, and concise. Include all the relevant details; including dollar amounts. Be clear-cut, and leave little room for miss-interpretation as possible.

**Preparations** – Take time to draft your motion in writing beforehand and carefully consider its delivery.

**Consider your Delivery** – Individual words count in situations like these, and the effective delivery of an idea can make all the difference in how that idea is perceived and understood.

#### One motion per Tribal Member

**Second the Motion** – The motion must be signed by another tribal member that is an eligible voter (18 & over). If the motion isn't second, the motion will be invalid.

Once the motion has been submitted, it no longer belongs to the motion maker

#### **Review Process:**

The motion will be reviewed by the Office of Reservation Attorney, Office of Budget Financial Manager and appropriate entity (if applicable)

The board will remove any motions that are unconstitutional or personnel issues.

If there are similar motions, staff will contact the main motion maker.

## **Voters' Guide:**

The voters' guide will share each motion that will appear on Ballot No. 2 along with the motion markers supporting statement on why they are FOR the motion. If applicable, additional information will be provided; impacts that would change current policy, procedures, and/or Codes, fiscal impact (short or long term), timeline to implement motion and etc...